**Proxy Notice**

**89th AGM Proxy voting form**

**Before completing this form, please read the explanatory notes overleaf.**

Your name: Your address:

I, being a Member of the Charity, appoint:

the Chair of the meeting   
OR   
the following person[[1]](#footnote-1):

as my proxy to exercise all or any of my rights to attend, speak and vote on my behalf at the Annual General Meeting of the Charity to be held virtually on 16 July 2020, 4pm and at any adjourned meeting.

I direct my proxy to vote on the following resolutions as I have indicated by marking the appropriate box with an ‘X’. If no indication is given, my proxy will vote or abstain from voting at his or her discretion and I authorise my proxy to vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is properly put before the meeting.

|  |  |  |  |
| --- | --- | --- | --- |
| **Ordinary Resolutions** | **For** | **Against** | **Abstain** |
| Approval of minutes of the 88th Annual General Meeting |  |  |  |
| To adopt the report of the Trustees of the Charity for 2019 |  |  |  |
| To confirm the election of the President of the Charity as indicated by previous online ballot of Members |  |  |  |
| To confirm the election of other Executive Committee meetings as indicated by previous online ballot of Members |  |  |  |
| **Special Resolution** | | | |
| That the draft Articles of Association produced to the meeting be adopted as the Articles of Association of the Charity in substitution for, and to the exclusion of, the existing Articles of Association. |  |  |  |

**Signature Date**

**Notes to the proxy form**

1. As a Member of the Charity you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at a general meeting of the Charity.
2. Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be cancelled.
3. A proxy does not need to be a Member of the Charity but must attend the meeting to represent you.
4. To appoint as your proxy a person other than the Chair of the meeting, insert their full name on the form. If you sign and return this proxy form with no name inserted in the box, the Chair of the meeting will be deemed to be your proxy. Where you appoint as your proxy someone other than the Chair, you are responsible for ensuring that they attend the meeting and are aware of your voting intentions. If you wish your proxy to speak on your behalf, you will need to appoint someone other than the Chair and give them the relevant instructions directly.
5. To direct your proxy how to vote on the resolutions mark the appropriate box with an ‘X’. If no voting indication is given, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the meeting.
6. To appoint a proxy, the proxy form must be completed, signed and emailed to [Proxy@sfam.org.uk](mailto:Proxy@sfam.org.uk), to be received by the Society no later than 5.45pm on July 15th 2020 (Please email [proxy@sfam.org.uk](mailto:proxy@sfam.org.uk) if you have any questions about how to do this)
7. If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.

You should keep a copy for your records, and give a copy to your proxy.

1. Please delete where necessary [↑](#footnote-ref-1)